

# Guidelines For A Coach's Volunteer Aide

The purpose of approving the appointment of a volunteer aide for a coach is to allow a coach the ability to have an additional set of eyes at practices and contests to observe what is taking place. It gives the coach an additional person or two to help work with the student/athletes which allows for more individualized instruction in a lower athlete to coach ratio which in turn allows for better skill development by the athletes. It also gives the coach another adult that is there observing the same things but that might have a different perspective on what is going on or possible suggestions to help. We want to ensure that the volunteer aide(s) will provide a positive, safe and instructional atmosphere for our student/athletes, and provide them with the maximum opportunity for achievement at their highest potential.

With this in mind these guidelines have been developed to be followed in the process for the possible approval of a coach's volunteer aide:

1. A written request must be submitted by the coach for an individual to be approved as a volunteer aide. This must include the individuals name, address, phone number, and email address.
2. The coach and Athletic Director will interview and share expectations of a coach's aid position.
3. The individual must sign a coach's aide agreement that has been developed by the school district.
4. The individual must turn in proof of valid CPR/AED, first aid and be fingerprinted.

5. A recommendation will be made to the High School Principal.
6. The individual must be approved by the Board of Education on an annual basis.
7. The individual will be encouraged to attend the Parent/Athlete Handbook meeting if possible.
8. The individual must have an end of the season meeting with the coach. The coach must share information from this meeting with the Athletic Director, and make a recommendation for the individual's future volunteer work within the district.
9. The coach's aide is not to handle disciplinary issues while working with the team.
10. The coach's aide is not to conduct or be in charge of practices or contests, or supervise the team, small groups, or individuals without a certified coach present.
11. Coach's aides will be allowed to assist with practices, assist during competitions, and work with athletes, but always under the supervision of the coach.